

PROGRAMME SPECIFICATION

Awarding body	Glyndŵr University
Teaching institution (if different from above)	N/A
Details of accreditation by a professional, statutory or regulatory body (including link to relevant website)	N/A
What type of accreditation does this programme lead to?	N/A
Is accreditation in some way dependent on choices made by students?	No
Final award/s available, e.g. BSc/Dip.HE /CertHE	BSc (Hons) / BSc Ord / Dip HE Real Estate Management Cert HE Built Environment Studies
Award title	Real Estate Management
JACS 3 code	N230
UCAS code (available from Admissions)	BSc (Hons) Real Estate Management 9R4C BSc (Hons) Real Estate Management with Foundation Year 1G14
Relevant QAA subject benchmark statement/s	There is no specific Real Estate benchmark statement but that for Construction, Property and Surveying (2008) has been referred to.
Other external and internal reference points used to inform the programme outcomes	CIOB Skills in the Construction Industry 2013, The CIOB and RICS Assessment of Professional Competence. CIH Specification for Chartered Membership 2012
Mode/s of study (p/t, f/t, distance learning)	Full Time and Part Time
Language of study	English
Date at which the programme specification was approved, please include original approval date and dates of any revisions	September 2015 Revised April 2017 (Addition of Foundation Year / programme title change and change of assessment AUR431)
Criteria for admission to the programme	
Entry requirements: <ul style="list-style-type: none"> • A minimum of 112 UCAS tariff points at GCE A Level or equivalent; • Appropriate AS-Level and Level 3 Key Skills qualifications will also be taken into account • The Advanced Welsh Baccalaureate will also be taken into account 	

- Equivalent qualifications from an overseas country.

Foundation Year / Kickstart:

This programme will also be offered as a four year kick-start degree (an introductory foundation year plus this three year degree programme). The kick-start will be offered where an applicant does not meet the entry requirements for the three year honours degree or where the department / applicants feel they would benefit from an additional year to gain some additional experience before progression to the full three year degree. Upon successful completion of foundation year the student will automatically progress to the BSc (Hons) Real Estate Management degree course. Entrance requirements for the four year kick start programmes are 48 UCAS points or equivalent. In addition passes at GCSE in Maths and English/Welsh Language at grade C or above are normally expected. Entry to the four year kickstart programme will be conditional on interview and review of applications to confirm that students are able to satisfactorily complete the programme. Therefore, this route is aimed at:

- Those who do not meet the entry requirements for a full degree.
- Those who have been out of education for a while and feel they would benefit from the extra year of preparation.
- Those looking to undertake a degree in an entirely new subject area and do not have the subject specific experience necessary to go straight to a degree.

Non Standard Entry

Applications are welcomed from persons who do not possess the standard qualifications but who can demonstrate their capacity to pursue the programme successfully. This may include relevant experience in the property management industry. Applicants, who do not meet the criteria above, will be assessed on an individual basis by interview.

Overseas Students

In addition to the academic entry requirements, overseas students require a UKVI Approved Secure English Language Test (SELT) achieving an overall score of 6.0 with no component below 5.5. If arranging a test, applicants must ensure they book an 'IELTS for UKVI' test. For further information see: <http://takeielts.britishcouncil.org/ielts-ukvi/book-ielts-ukvi>. Applicants are asked to note that only an IELTS for UKVI test result will be accepted.

Recognition of Prior Learning/ Prior Experiential Learning (RPL/ RPEL)

Applicants with prior qualifications or relevant experience may be exempt from parts of the programme. These will be considered according to the University Regulations relating to RPL/ RPEL.

Aims of the programme

The BSc (Hons) Real Estate Management will provide students with the opportunity to develop and enhance their skills, knowledge and behaviours in order to be successful in their chosen career whether it be in estate agency, housing management or estate management.

The course focuses on key areas identified by employers¹ as being crucial to success – these are business awareness, customer/client focus, understanding the bigger picture of sustainability and regulation and the ability to deal with difficult situations. The course also recognises that property management professional need to be highly motivated, able to communicate effectively and build strong relationships with their clients and other professionals.

Distinctive features of the programme

The distinctive features of the programme are:

Content and Curriculum

The content of the course has been informed by the requirements the professional bodies and employers. As a result the course provides specialist modules in property management, valuations and asset management, as well as providing students with an understanding of the wider context relating to construction, regulation, sustainability and customer focus. These have been recognised as more crucial than ever to employers².

Links with Professional Organisations

Glyndŵr University is the only Chartered Institute of Building (CIOB) accredited centre in Wales and the course maintains close contact with industry through the Branch Committees of the Chartered Institute of Building as well as and the Chartered Institute of Housing. Students are actively encouraged to become student members of the CIOB during their course of studies and to attend their training and development events, many of which are held at the University. We also encourage students to become student members of the RICS and to access the range of information provided in relation to real estate.

Student Experience

The course team are passionate about ensuring that students get the best possible experience at the University and that they are well prepared to get their first job or to work more effectively in their existing job. We do this by making sure we are accessible to our students, and by making sure that our teaching and assessments relate to work and help to develop the skills and knowledge demanded by employers. The Inter-professional Studies Module is an excellent example of integrating the skills, knowledge and behaviours expected by high quality graduates. The National Student Survey identified Built Environment Programmes as having very high student satisfaction levels and employability rates consistently exceed 90%.

¹ Asset Skills Employability & Graduates Intelligence Paper Issue 6, August 2010

² Asset Skills Employability & Graduates Intelligence Paper Issue 6, August 2010

Following validation, this programme will be submitted for professional accreditation by the Chartered Institute of Building (CIOB) which would mean that on completion of the honours degree students will be eligible to apply for Applicant membership.

There may also be opportunities for exemption from some parts of the Chartered Institute of Housing's professional requirements. Students will be advised of how to contact the CIH to seek such exemption.

Programme structures and requirements, levels, modules, credits and awards

The programme team have designed a three year 360 credit full time Honours Degree programme, and a five year 360 credit part time programme that will provide graduates with the necessary skills, knowledge and competencies required to work in the profession.

In preparation for submitting a proposal for professional accreditations, the programme content, learning outcomes and credits align with the CIOB Education Framework 2010, and the Skills Councils common learning outcomes 2006.

For full time students, each year comprises 120 credits i.e. Year One 120 credits at level 4, Year Two 120 credits at level 5 and Year Three 120 credits at level 6.

Part time Students will normally undertake 60 credits of study at level 4 in Year One (Block 1) then progress to a further 60 credits at level 4 in block 2, Block 3 comprises 80 credits at level 5 whilst Block 4 has 40 credits at Level 5 and 40 at Level 6. Level 6 is then completed in Block 5 which includes an Undergraduate Dissertation.

Research skills are developed in Level 4 in Academic and Professional Development, they are expanded on and reinforced in Level 5, Research Methodologies and applied at level 6 through the production of a dissertation. Work related learning is also a theme throughout the programme. At level 4 they will be undertaking site appraisal of potential developments as well as getting to understand the requirements of professional practice. At Level 5 they will start to apply specialist real estate knowledge to work related problems, and, at Level 6 they will engage in, and collaborate with, other built environment students in order to prepare and present a real life property development proposal. This will ensure that they understand the complex nature of practice and appreciate the need for inter professional working.

All students may opt to exit their studies at any point and take the relevant award be that a Certificate, Diploma, Ordinary Degree or Honours Degree. An ordinary Degree in Real Estate Management will only be awarded to students who have successfully completed the Asset Management Module within the 60 credits required at level 6.

In the case of part time students where a Block may have Modules from Levels 5 & 6 the exit strategy will be agreed in advance between the Student and the Programme Leader taking in to account the Academic Regulations. Students who have entered the programme using RP(E)L or Advanced Standing will be subject to restrictions if they choose to exit early.

The tables below illustrate the Learning outcomes to be achieved in relation to the exit awards of Certificate of Higher Education, Diploma of Higher Education, BSc and BSc Honours.

Programme Matrix

Full time Route

Year One	Tri 1 & 2	Sustainable Development AUR429 20 Credits Core DC	Academic and Professional Development AUR424 20 Credits Core LD	Built Environment Law AUR431 20 Credits Core GC
	Level Four	Tri 1 & 2	Construction Technology 1 AUR428 20 Credits Core DC	Building Information AUR426 20 Credits Core DC
				Site Appraisal AUR432 20 Credits Core LD

Year Two	Tri 1 & 2	Construction Technology 2 AUR507 20 Credits Core GC	Planning and Building Control AUR516 20 Credits Core GC	Valuation AUR517 20 Credits Core DC
	Level Five	Tri 1 & 2	Development Management AUR513 20 Credits Core GC	Property Management AUR519 20 Credits Core JR
				Research Methodologies AUR503 20 Credits Core JR

Year Three	Tri 1 & 2	Construction Technology 3 AUR612 20 Credits Core DC	Inter-professional Studies AUR611 20 Credits Core DC	Dissertation AUR601 40 Credits Core DC
	Level Six	Tri 1 & 2	Asset Management AUR609 20 Credits Core DC	

Part Time Route

Block 1	Block 2	Block 3	Block 4	Block 5
Sustainable Development AUR429 20 Credits Core L4 DC	Construction Technology 1 AUR428 20 Credits Core L4 GC	Planning & Building Control AUR516 20 Credits Core L5 GC	Property Management AUR519 20 Credits Core L5 JR	Asset Management AUR609 20 Credits Core L6 DC
Built Environment Law AUR431 20 Credits Core L4 GC	Site Appraisal AUR432 20 Credits Core L4 LD	Construction Technology 2 AUR507 20 Credits Core L5 GC	Development Management AUR513 20 Credits Core L5 GC	Urban Renewal AUR642 20 Credits Core L6 DC
Academic and Professional Development AUR424 20 Credits Core L4 LD	Building Information AUR426 20 Credits L4 Core DC	Research Methodologies AUR503 20 Credits Core L5 JR	Construction Technology 3 AUR612 20 Credits Core L5 DC	Dissertation AUR601 40 Credits Core L6 DC
		Valuation AUR517 20 Credits Core L5 DC	Inter professional Studies AUR611 20 Credits Core L6 DC	

Intended learning outcomes of the programme

Please see overleaf for the matrix demonstrating the programme learning outcomes.

	Certificate of Higher Education in Built Environment Studies	Diploma of Higher Education in Real Estate Management	BSc Real Estate Management	BSc (Hons) Real Estate Management
A. Knowledge and Understanding				
A1	Identify the roles and range of professionals working with in the built environment sector	Analyse the principles of planning, design and development relating to property development and management and identify the roles and range of professionals working with in the built environment sector	Apply the principles of planning, design and development relating to property development and management demonstrating a critical appreciation of inter professional working.	Analyse the principles of planning, design and development relating to property development and management demonstrating a critical appreciation of inter professional working.
A2	Describe the principles of traditional and modern construction technology	Demonstrate and apply knowledge of the principles of traditional and modern construction technology to a variety of property types.	Demonstrate and critically apply knowledge of the principles of traditional and modern construction technology to a variety of property types.	Demonstrate and critically apply knowledge of the principles of traditional and modern construction technology to a variety of property types.
A3			Plan projects, including definitive auditing and monitoring; health and safety and quality assurance procedures acting as a team member	Plan projects, including definitive auditing and monitoring; health and safety and quality assurance procedures acting as a team member
A4		Appraise existing buildings and new designs, advising on sales and marketing issues, refurbishment and re-use, management and economic viability	Critically appraise existing buildings and new designs, advising on sales and marketing issues, refurbishment and re-use, management and economic viability.	Critically appraise existing buildings and new designs, advising on sales and marketing issues, refurbishment and re-use, management and economic viability.
A5	Describe the principles of sustainability in the context of the built environment.	Apply the principles of sustainability in the built environment and within property management.	Apply critically the principles of sustainability in the built environment and within property management.	Apply critically the principles of sustainability in the built environment and within property management.
A6	Describe the social, legal and economic framework of the built environment	Apply knowledge of the social, legal and economic framework to real estate practice	Demonstrate a critical awareness of the social, legal and economic framework within which real estate is practiced	Demonstrate a critical awareness of the social, legal and economic framework within which real estate is practiced
A7		Demonstrate knowledge of the role and purpose of property management and apply these principles to practice related issues.	Demonstrate an advanced knowledge of the role and purpose of property management and apply these principles to practice related issues.	Demonstrate an advanced knowledge of the role and purpose of property management and apply these principles to practice related issues.
A8				A critical awareness of techniques applicable to research and its application to the practice context.

	Certificate of Higher Education in Built Environment Studies	Diploma of Higher Education in Real Estate Management	BSc Real Estate Management	BSc (Hons) Real Estate Management
B Intellectual skills:				
B1	Identify tools and techniques associated with researching information.	Identify the aims and objectives of applied research and demonstrate the ability to collect, organise and analyse data.	Identify the aims and objectives of applied research and demonstrate the ability to collect, organise, present and critically evaluate data.	Identify the aims and objectives of applied research and demonstrate the ability to collect, organise, present and critically evaluate data.
B2				Present in a professional, concise and accurate fashion findings from research and practical investigations.
B3	Review and identify own learning needs and undertake personal development.	Review and identify own learning needs and undertake personal development, evaluating achievements against targets.	Critically Review and identify own learning needs and undertake personal development, evaluating achievements against targets.	Critically Review and identify own learning needs and undertake personal development, evaluating achievements against targets.
B4	Describe the social, political and cultural issues and implications of innovative developments in the general field of the Built Environment	Evaluate social, political and cultural issues and implications of innovative developments in the general field of the Built Environment	Critically evaluate social, political and cultural issues and implications of innovative developments in the general field of the Built Environment	Critically evaluate social, political and cultural issues and implications of innovative developments in the general field of the Built Environment

C Subject skills.				
C1	Select and use a range of appropriate written, oral and presentational skills.	Select and use effectively a range of appropriate written, oral and presentational skills.	Select and use effectively a range of appropriate written, oral and presentational skills.	Select and use effectively a range of appropriate written, oral and presentational skills.
C2	Select and apply numerical skills and IT applications.	Select and apply effectively numerical skills and IT applications.	Select and apply effectively numerical skills and IT applications.	Select and apply effectively numerical skills and IT applications.
C3	Work in teams through appropriate interpersonal relationships.	Work effectively in teams through appropriate interpersonal relationships.	Work effectively in teams through appropriate interpersonal relationships. Utilise group dynamics to agree and assess goals, plans, reviews and progress.	Work effectively in teams through appropriate interpersonal relationships. Utilise group dynamics to agree and assess goals, plans, reviews and progress.
C4	Have awareness of professional ethics and values together with the duty of care and corporate responsibility	Have an awareness of professional ethics and values together with the duty of care and corporate responsibility and apply these to particular situations.	Have a critical awareness of professional ethics and values together with the duty of care and corporate responsibility and apply these to particular situations	Have a critical awareness of professional ethics and values together with the duty of care and corporate responsibility apply these to particular situations
C5	Demonstrate and awareness of risk in relation to health safety and welfare procedures.	Recognise concepts of risk in relation to finance and health and safety.	Critically Evaluate risk in relation to finance and health and safety	Critically Evaluate risk, in relation to finance and health and safety

	Certificate of Higher Education in Built Environment Studies	Diploma of Higher Education in Real Estate Management	BSc Real Estate Management	BSc (Hons) Real Estate Management
D. Practical, Professional and Employability skills.				
D1	Develop effective working relationships	Develop, maintain and encourage effective working relationships	Develop, maintain and encourage effective working relationships conducive to conflict avoidance or resolution.	Develop, maintain and encourage effective working relationships conducive to conflict avoidance or resolution.
D2	Appreciate the principles and benefits of teamwork.	Appreciate the principles and benefits of integrated teamwork.	Appreciate and apply the principles and benefits of integrated teamwork.	Appreciate and apply the principles and benefits of integrated teamwork.
D3		Identify factors affecting marketing property, design fitness for purpose and end user requirements.	Advise clients upon factors affecting marketing property, design fitness for purpose and end user requirements.	Advise clients upon factors affecting marketing property, design fitness for purpose and end user requirements.
D4	Appreciate, understand and work within an Equal Opportunities and non-discriminatory perspective	Appreciate, understand and work within an Equal Opportunities and non-discriminatory perspective.	Appreciate, understand and work within an Equal Opportunities and non-discriminatory perspective.	Appreciate, understand and work within an Equal Opportunities and non-discriminatory perspective.
D5		Undertake surveys and valuations of landed property and interests in land and report thereon in an appropriate and professional manner using a variety of methods.	Undertake surveys and valuations of landed property and interests in land and advise critically thereon in an appropriate and professional manner using a variety of methods.	Undertake surveys and valuations of landed property and interests in land and advise critically thereon in an appropriate and professional manner using a variety of methods.
D6			Critically evaluate and advise on acquisition and sales strategies for landed property within the context of current legislation and professional practice	Critically evaluate and advise on acquisition and sales strategies for landed property within the context of current legislation and professional practice

CURRICULUM MATRIX demonstrating how the overall programme outcomes are achieved and where skills are developed and assessed within individual modules.

	<i>Module Title</i>	<i>Core/Option</i>	A1	A2	A3	A4	A5	A6	A7	A8	B1	B2	B3	B4	C1	C2	C3	C4	C5
Lev 4	<i>Con Tech 1</i>	C		*			*				*				*				
	<i>Building Information</i>	C					*	*						*	*				
	<i>Site Appraisal</i>	C					*	*							*	*	*		
	<i>Sustainable Development</i>	C					*							*					
	<i>B E Law</i>	C						*						*					*
	<i>Acad & Prof Development</i>	C	*											*	*	*	*	*	
Lev 5	<i>Module Title</i>	<i>Core/Option</i>	A1	A2	A3	A4	A5	A6	A7	A8	B1	B2	B3	B4	C1	C2	C3	C4	C5
	<i>Con Tech 2</i>	C		*			*								*				*
	<i>Valuation</i>	C				*			*							*			
	<i>Planning & Building</i>	C	*											*					
	<i>Research Methodologies</i>	C									*		*		*			*	
	<i>Development Management</i>	C	*			*	*	*						*		*			*
	<i>Property Management</i>	C				*	*	*	*					*	*	*		*	*
Lev 6	<i>Module Title</i>	<i>Core/Option</i>	A1	A2	A3	A4	A5	A6	A7	A8	B1	B2	B3	B4	C1	C2	C3	C4	C5
	<i>Dissertation</i>	C								*	*	*	*		*	*			
	<i>Interprofessional Studies</i>	C	*		*			*	*				*	*	*		*	*	*
	<i>Con Tech 3</i>	C		*										*	*				
	<i>Asset Management</i>	C	*	*	*	*	*	*	*					*		*		*	
	<i>Urban Renewal</i>	C	*			*	*	*						*					

	<i>Module Title</i>	<i>Core/ Option</i>	D1	D2	D3	D4	D5	D6
Lev 4	<i>Con Tech 1</i>	C						
	<i>Building Information</i>	C		*				
	<i>Site Appraisal</i>	C						
	<i>Sustainable Development</i>	C				*		
	<i>B E Law</i>	C	*					
	<i>Acad &Prof Development</i>	C	*	*		*		
	<i>Module Title</i>	<i>Core/ Option</i>	D1	D2	D3	D4	D5	D6
Lev 5	<i>Con Tech 2</i>	C						
	<i>Valuation</i>	C			*		*	
	<i>Planning & Building</i>	C						
	<i>Research Methodologies</i>	C				*		
	<i>Development Management</i>	C	*	*	*			
	<i>Property Management</i>	C	*	*	*	*		
	<i>Module Title</i>	<i>Core/ Option</i>	D1	D2	D3	D4	D5	D6
Lev 6	<i>Dissertation</i>	C				*		
	<i>Interprofessional Studies</i>	C	*	*	*	*	*	
	<i>Con Tech 3</i>	C						
	<i>Asset Management</i>	C			*		*	*
	<i>Urban Renewal</i>	C	*			*		

Learning and Teaching strategy used to enable outcomes to be achieved and demonstrated

Reference Points

The following sources have been used to inform the learning and Teaching Strategy:

- Glyndŵr University's Teaching and Learning framework,
- Glyndŵr University Graduate Attributes
- QAA³ Subject Benchmark statement for Construction 2008, the
- QCA⁴ descriptors for Higher Education Qualifications,
- CIOB Education Framework for Undergraduate Programmes
- RICS Assessment of Professional Competence for Commercial Property Practice and Residential property Practice (August 2014)

Learning and Teaching Strategy

The approach to learning and teaching is one which meets the needs of the subject specific knowledge requirements, recognises the functional areas of practice, enables skills development, allows for the practice application of knowledge and encourages students to become reflective practitioners.

The learning and teaching methods adopted reflect this in the following ways:

- Lectures are used to impart key information and showcase new ways of working which will enable students to develop a sound understanding of the principles of their field of study as well as identifying new ways of working. For example there will be key lectures relating to property law, valuation and asset management.
- All students take part in simulated exercises, culminating in the inter-professional studies module at Level 6 where students from all cohorts work together to set up development companies for a real site and proceed through the various stages required to bring a scheme to completion. Real Estate Management students will be expected to apply their knowledge of property management and valuations in order to address the task.
- Case studies, role plays and group working will be used to facilitate application of the principles more widely. They will also be used to prompt discussion and practice problem solving skills. This will also allow students to evaluate the appropriateness of different approaches to solving problems. For example in Property Management students will be given a case study relating to a residential development. They will be asked to apply their knowledge of law, regulation and good practice to come up with a strategy for management.
- Employability Skills are embedded through the programme. (see below under work related learning)
- The use of reflective reports, for example, in for Academic and Professional Development and Inter Professional Studies facilitates reflection on the qualities necessary for employment, requiring the exercise of personal responsibility and decision making.

³ Quality Assurance Agency for Higher Education

⁴ Qualifications and Curriculum Authority

Additionally they allow students to identify the limits of their knowledge and skills and identify strategies for development.

- The use of a portfolio in Property Management will enable students to reflect on the practice application of their skills and knowledge as well as reinforcing the ethical aspects of their practice.
- Assessments are used to facilitate learning as well as providing an indication of student achievement.
- Site visits will be used to enhance class based activities. This will include visits to development sites as well as to existing buildings – providing opportunities for students to assess potential property management strategies required.
- Guest practitioner lectures will provide a practice perspective. This is in keeping with the current programme philosophy which places emphasis on the practical application of knowledge and skills.
- The balance between class contact / formal teaching and directed study is detailed within the modules specifications.

Recognition of the Cohort Identity

There is a need to ensure efficiencies in delivery and facilitate an understanding of the interconnectedness of the different roles and professions operating in the Built Environment. For this reason the curriculum will be delivered through a range of modules which are shared by all of the Built Environment programmes with the addition of programme specific modules.

The team recognises that the learning and teaching strategy should reflect the different practice contexts of the students. This is particularly important where students are sharing common modules. In order to achieve this the team have agreed the following strategy.

- To ensure that the teaching methods adopted for classroom and related activity are planned to ensure that tutors use examples drawn from all of the disciplines when explaining the application of theory to practice.
- To ensure that group discussions, case study / problem solving activity relate to and reflect the different aspects of practice represented within the classroom.
- Where guest lecturers are used to deliver shared modules they will be briefed by the module tutor to ensure that they are aware of the student profile and that the proposed presentation accommodates this.

Use of Virtual Learning Environment

The VLE is used for a variety of purposes:

- It provides a platform for academic activity acting as a repository for information for the students and providing a means by which tutors can communicate updates and information to the cohort as a whole.
- It is also used to create and build a community of scholars through the use of forums which are essentially used to help to maintain contact and direct and promote discussion.

Progression of Learning

The first year (level 4) modules comprise a set of building blocks that introduce students to the range of subject knowledge and practical skills required throughout all Built Environment programmes. Subjects are approached from a perspective of practical problem solving underpinned by theoretical understanding of professional knowledge. Students are expected, progressively, to participate in their own learning and this is also supported by the **Academic and Professional** development module. Students will be introduced to group working and co-operative study in **Site Appraisal** and **Academic and Professional Skills** but this will not be formally assessed. Property Management themes begin in year 1 with **Construction Technology 1, Built Environment Law** will provide underpinning knowledge for the specialist modules in **Level 5 and 6**.

In the second year (level 5) modules cover subjects of a more complex and specialist nature, (**Valuation** and **Property Management Practice**) involving appraisal of practical situations, more complex options and policy analysis. **Property Management** focuses on the practice of property management taking in to account the social, economic and legislative context, as well as professional requirements expected in practice. The **Valuation** module will support the development of knowledge and skills related to the preparation and provision of properly researched valuation advice.

The final year (level 6) brings students into a range of challenging opportunities that enables them to demonstrate critical awareness of their subject and to demonstrate the ability to deal with complex issues associated with professional practice. The **Dissertation Module**, the **Inter professional Studies Module**, and **Asset Management** Modules are core to this aim. **Asset Management** will build on knowledge gained in level 5 and will focus on the skills associated with the acquisition, management and disposal of property portfolios and those professions providing services to property owners.

Work Related Learning Statement

The learning experience reflects the vocational nature of the real estate professional in content, skills and employability provision. In keeping with the expectations of the professional body and industry, the course is designed to prepare students for their future career or in the case of part time students to further develop their career opportunities. The learning teaching and assessment strategy reflect the challenges of working in the real world with a mixture of coursework, project work, site visit reports, simulations and presentations.

Examples of modules which incorporate work related learning include:

Level 4

- **Site Appraisal**
Students will undertake a site appraisal of a potential development site
- **Academic and Professional Development** – Students will be required to join their relevant professional body and engage in CPD. They will also be asked to demonstrate an understanding of the codes of conduct expected by their professional bodies

Level 5

- **Planning and Building Control**

This module will require students to apply current legislation to a simulated planning and building control scenario.

- **Property Management**

Students will be provided with a series of property management related scenarios and will be asked to apply relevant legislation and good practice to address the issues raised.

Level 6

- **Inter professional Studies**

At Level 6 all students will take part in a simulation of a real life interdisciplinary, collaborative scenario.

Welsh Medium Provision

In line with University's Welsh Language Policy, students are entitled to submit their Assessments in Welsh. The programme however will be delivered through the medium of English. A Welsh speaking personal tutor is available for students who require this.

Assessment Regulations

The regulations for Bachelor Degrees, Diplomas and Certificates apply to this programme.

All assessments lead to the gaining of credits.

Borderline classifications will be addressed thus:

Substantial module – Level 6 Dissertation

The classification will be raised to the next level if the following criteria are met:

- The mark for the substantial module falls within the higher classification
- At least 50% of the credits at level 6 fall within the higher classification
- All level 6 modules have been passed at the first attempt

Assessment strategy used to enable outcomes to be achieved and demonstrated**Assessment strategies**

The assessment strategy for the Programme is informed by professional body requirements, relevant QAA benchmark statements and good practice in assessment.

The overall strategy for the Programme as a whole is to ensure that assessment

- provides the opportunity for students to demonstrate achievement of the learning outcomes at each level of study

- allows students to demonstrate achievement at the threshold and exemplary levels
- reflects the requirements of practice
- increases employability
- is sufficiently varied in order to accommodate different learning styles
- provides opportunities for diagnostic, formative and summative feedback.

Level 4

The strategy at Level 4 is to assess the student's skills development, knowledge and understanding to ensure that they are adequately prepared to progress to Level 5. At this level students are expected to develop their ability to research information within clearly stated parameters. With the support of tutors, they will begin to develop and apply analytical skills and to start to evidence problem solving skills. Each module has a minimum of two assessment tasks. This allows for the provision of formative assessment and academic development within the module. A range of different forms of assessment provide students with opportunities to research and present findings in a variety of ways. Assessment is restricted in the initial weeks in order to ensure that incoming students have sufficient time to settle into the course academically.

Level 5

The overall strategy at Level 5 is to ensure students have a detailed knowledge of their subject disciplines, and are capable of analysing a wide range of information with some guidance from tutors. Students are expected to further develop and demonstrate their analytical and employability skills by evaluating the relevance and significance of information and applying this to practice related tasks. For example in Property Management and Development Management students will be presented with a range of practice related scenarios which test their ability to analyse complex legal and good practice information and apply this to each problem. In Valuations students will be asked to evaluate an investment opportunity and present this in a format consistent with the expectations of the property industry. The Research Methods Module will provide underpinning knowledge and skills development and as such acts as a precursor for the Dissertation.

Level 6

At Level 6 students will be expected to demonstrate a comprehensive knowledge of their discipline with an ability to extract information from a wide range of sources without guidance. They will have developed their independent learning skills which will be used to enable them to determine individual approaches to meeting learning outcomes. The Dissertation is an important component of the final year assessment strategy, providing an opportunity for students to demonstrate their accumulated academic prowess.

Assessment Practices and Processes

Assessment Criteria

The standard of all assessment tasks will reflect the QAA Characteristics March 2010. The assessment criteria for each module will be contextualised to reflect the learning outcomes of the module

Feedback on Assessment

Students will receive written feedback within the timescales laid down by Glyndŵr University. All students receive individual written feedback on their assessed work. This will be provided on a standard form, which includes feedback on performance and identifies areas for improvement and development.

Plagiarism

Where practicable, Turnitin will be used a tool to support students to develop their academic writing style as well as to detect plagiarism or collaboration.

Double Marking and Moderation

All module assessments will be internally verified with a sample being moderated by the external examiner in accordance with Glyndŵr University's Regulatory Requirements.

Extenuating Circumstances and Deadlines for Submission

Students will be given a schedule of assessment submission dates for the year. They will be informed of the penalties which apply for non-submission. Students will be made aware of the procedure relating to extenuating circumstances and will be encouraged to work closely with their tutors should they require support and guidance on this matter.

Indicative Assessment Timetable

Wee k	Wk/bg	Module	Assessment
9	21.09.15	Induction week – Year 1	
10	28.09.15		
11	05.10.15		
12	12.10.15		
13	19.10.15		
14	26.10.15	Tutorial/study week	
15	02.11.15	Sustainable Development (4)	Report
16	09.11.15		
17	16.11.15		
18	23.11.15		
19	30.11.15	Con Tech 3 (6)	Presentations
20	07.12.15	Con Tech 3 (6) Research Methodologies (5) Building Information (4) BE Law (4)	Presentations Case Study Essay Essay
21	14.12.15	Academic& Professional Dev. (4)	Presentation
22	21.12.15	Christmas Vacation	
23	28.12.15		
24	04.01.16	Valuation (5) Inter professional Studies (6)	Report Group Presentation
25	11.01.16	Sustainable Development (4) Planning & Building Control (5) Asset Management (6)	Essay Essay Essay
26	18.01.16	Con Tech 2 (5)	Essay
27	25.01.16	Development Management (5) Urban Renewal (6)	Case Study Essay
28	01.02.16	Con Tech 1 (4)	Case study
29	08.02.16		
30	15.02.16	Site Appraisal (4)	Practical

31	22.02.16	Tutorial/study week	
32	29.02.16		
33	07.03.16		
34	14.03.16		
35	21.03.16		
36	28.03.16	Easter Vacation	
37	04.04.16		
38	11.04.16		
39	18.04.16	Site Appraisal (4) Academic and Professional Dev. (4) Con Tech 3 (6)	Case Study Portfolio Essay
40	25.04.16	BE Law (4) Building Information (4) Development Management (5) Con Tech 2 (5) Research Methodologies (5) Dissertation (6) Interprofessional Studies (6)	In-class test Presentation Case Study Case Study Proposal Final Document Presentation and Report
41	02.05.16	Con Tech 1 (4) Sustainable Development(4) Planning & Building Control (5) Valuation (5) Property Management (5) Asset Management (6) Urban Renewal (6)	Essay Coursework Case Study Report Portfolio Report Project Proposal

Programme Management

Programme Team

Dave Cheesbrough (Programme Leader) (DC)

Louise Duff (LD)

Gareth Carr (GC)

Jane Richardson (JR)

Colin Stuhlfelder (CS)

The programme team have a wide range of appropriate professional qualifications and memberships:- the Architects Registration Board (ARB), the Chartered Institute of Architectural Technologists (CIAT), the Chartered Institute of Building (CIOB), the Institution of Civil Engineers (ICE) the Chartered Institute of Housing (CIH), the Royal Institution of Chartered Surveyors (RICS) and the Chartered Association of Building Engineers (CABE).

In most cases members are active at regional or national level participating in CPD events, a growing number of which are hosted at Glyndŵr University with many current and former students attending. Team members continue to take up positions as external examiners, as members of validation panels both internally and externally and as PSRB representatives nationally and internationally.

Programme Management

The programme leader will take overall responsibility for quality assurance and enhancement in line with the expectations detailed within the University's Programme Leaders Handbook.

Each module will be assigned to a named module leader who will take responsibility for the delivery of the learning, teaching and assessment of the module. In keeping with the policies and procedures agreed by the University, the key mechanism for quality control and enhancement at programme level will be the processes and procedures associated with the annual monitoring cycle which is formalised through the production of the Annual Monitoring Report (AMR). The AMR evaluates the programme delivery drawing on feedback from students, the professional body, external examiners and employers. Specific methods used for consulting students include the completion of Module evaluation Questionnaires, Student Voice Forums (SVFs) and end of year group feedback sessions. The outcomes of this report are scrutinised and agreed at Programme Level with subsequent monitoring and review being formalised through the School Board and the Standards and Quality Committee.

Feedback will be provided to students in the following ways:

- Minutes and responses to SVFs will be posted on the VLE.
- External Examiner reports and any associated actions arising will be presented to students in the November SVF.
- An overview of the draft AMR and associated actions will be presented to the SVF in November.
- An update on achievement of AMR Action plans will be provided in the March SVF.

The Programme team meet monthly in order to monitor programme performance. Issues discussed include recruitment and retention, student feedback, assessment calendars approaches to teaching and learning, coordination of site visits and guest lecture plans. Peer observation is undertaken this includes classroom based observation as well as peer review of marking, assessment and feedback.

Whilst the programme leader is responsible for day to day management of the programme, Personal Tutors will ensure the welfare and development of each student on the programme throughout their period of study.

The Built Environment Employers and Practitioners Forum is available to advise on vocational relevance, employability issues, currency of curriculum content and a range of professional practice issues that are associated with accreditation and this is facilitated through a programme of breakfast meetings.

External examiners are nominees of the accrediting professional bodies and usually make additional visits during the year.

Research and Scholarly Activity

The team are all members of the various professional bodies associated with the accreditation of the courses and participate at different levels within these; including being part of committees and task groups. Furthermore some of the team are members of and engage with other related bodies, such as the Institution of Civil Engineers, which aids in maintaining the wider currency of the courses as well as placing them in the broadest context of the construction sector.

Through engagement with the accrediting bodies, particularly from those members of the team who have achieved Chartered or Fellow status within these, the benefits for the students in also engaging as student members, and then progressing to higher grades of membership on graduation, is easier to establish through this shared experience. Extensive use of their published materials, case studies, good practice, web tools, CPD events, site visits and other resources can be seen evidenced in the content of lectures and in the resources and links on the Moodle pages for the programmes.

Furthermore, active engagement with these accrediting bodies also supports the network of industry contacts available to the team and then, onwards, to the students. While the benefits of this for job opportunities are obvious, it also opens up further opportunities for visiting active sites to underpin the scenarios and simulations used in the teaching of these programmes, as well as the chance to invite professionals in to share their experiences and possibly review presentations and work.

While the professional bodies do offer some international links, it is primarily through the European Union Erasmus programme that direct engagement with international influences, case studies, models etc. is accessed. Currently the team undertakes teaching exchanges with IUT Alençon (University of Caen-Basse, Normandy), the University of Louvain in Belgium, and the Eötvös Lorand University, in Budapest. Furthermore there are links with a French institution and universities in Barcelona and Zaragoza, who also send Erasmus students to Levels 5 and 6; adding a direct and persistent alternative perspective for UK-based students beyond the snap shot provided by teaching visits.

Currently the team are in discussion with the Erasmus partners with regards to setting up an Urban Studies partnership for sharing information and exploring research opportunities. Urban Studies has been selected as a topic in order to accommodate the differing perspectives and strengths of the various institutions, including that of the Built Environment where students share some of their lectures with the Chartered Institute of Housing-accredited Social Housing courses. The input of this partnership will be reflected in course content, as the teaching visits have already done, and as other international links have previously assisted in developing a broader understanding of built environment practice. For example members of the team were involved over a number of years with the Southern African Housing Foundation. During this period, papers were delivered in Cape Town and at joint presentations in Cardiff, and information was exchanged which still features in various modules, and is to be adapted again as part of the new Architectural Design Technology modules.

The team also seeks to maintain course currency by engaging with other educational institutions and industry bodies, working closely with both Coleg Cambria in North East Wales, and Grŵp Llandrillo Menai in North West Wales. At these colleges, HNCs from the Built Environment are offered under franchise arrangements, and the various teams are working to coordinate marketing and to establish a route from BTEC to BSc through these collaborative arrangements. With regards to industry bodies, the team are involved with Principality and National training boards and schemes, as well as active Board Members with local and national sector organisations, including one of the UK's largest social housing provider, focusing on a region of the North West of England with some of the oldest and most challenging housing stock in areas of significant social deprivation.

As support to the engagement of the team with the regional sector, an active consultancy service has been offered since 2009 which has seen the team directing housing policy and strategy relating

to need and supply from the Menai Straights to the head of the South Wales valleys, and from the English borders to the tip of the Llyn Peninsula. Most recently the team have been involved in harmonising access to social housing across North West and parts of North East Wales. One ongoing consultancy and research partnership with Denbighshire County Council has included assessing housing needs and housing markets, evaluating community and cultural resources in a rural town, a review of the single pathway and complex case project for their Supporting People programme, and a successful Knowledge Transfer Partnership resulting in the production of an environmental awareness community engagement toolkit and the appointment of the KTP Associate to a role at the Council. Additional current projects include the piloting of a non-survey based review of the private housing stock of the county of Gwynedd; including assessing how to use data based on the Housing Health & Safety Ratings System can assist in directing future strategy, and how a county with pre-1900 and older stock in areas affected by a weak supply chain and inflated second home prices can still meet improvement requirements and local housing demand.

With regards to research the team have a varied range of interests with direct relevance to the course. For example a Building Information Modelling research project is being conducted with a lecturer from Leeds University with the active participation of a 2nd Year Architectural Design Technology student exploring the implications for post-handover management of schemes. The majority of staff are also currently actively involved in or are awaiting the outcome of PhDs, Professional Doctorates, and additional Masters degrees with either direct or contributory relevance to current and future course content and direction. These include: exploring e-learning platforms as a means of furthering BIM related education; examination of collaborative partnerships to deliver organisational, as well as systems and culture change across organisations and regions; an examination of historic working practices in the local mining industry with implications for dealing with sites affected by the legacy of mining in Wales and the UK; and a unique archive examination leading to the first comprehensive study of 19th century large scale urban development in Liverpool by a noted Welsh architect, with implications for construction, planning and building control modules on the proposed programmes.

Finally the team are involved in a number of internal and external assessor, examiner and committee roles. Within the University, they are chairs/members of the ethics, quality assurance, research and procedural committees, as well as assessors for external universities both in their roles as educators, and also as appointed evaluators for the accrediting bodies detailed earlier.

Particular support for learning

The team subscribe to the view that their key role is to facilitate the engagement of the student and the enhancement and enrichment of the learning experience wherever learning takes place. The learning infrastructure and student support mechanisms support this role in the following ways.

University Level

At Institute level, learning support provided includes welfare services, healthcare provision and services for students with educational support needs. These services are advertised on the web site and signposted within the Student Handbook.

There is also a University commitment to ensure that students are aware of their rights and responsibilities. This information is provided electronically through the web site. Students who need to exercise their rights, for example to make an academic appeal, are advised and supported by the Student Guild. Likewise students who may be the subject of a disciplinary hearing are also advised by the Students Guild.

Student representation and opportunities to evaluate institute policies and procedures is evident throughout the University, and includes student representation on the Board of Governors and Standards and Quality Committee.

Learning Resources are provided centrally within the Library and these include a range of relevant books, journals and electronic resources. The University has developed a VLE and the programme team have used it to provide an extensive range of learning materials and are now developing more interactive approaches to learning. To this end one of the team members has completed the post graduate certificate in E learning.

Programme Level

On the individual level, students will be supported in their learning in the following ways:

- Students will be provided with a programme handbook which details their programme of study and signposts them to University level support mechanisms, policies and regulations.
- Student academic support needs will be met in the following ways.
 - Individual tutorials with academic tutors to identify individual learning needs and aspirations which will then be monitored throughout the programme.
 - Where necessary the team will make reasonable adjustment to assessments in order to reflect the needs of students with support needs.
 - Tutors will use the VLE as a repository for course material and are actively engaging in developing opportunities to use this to provide feedback to students, promote online discussion and promote a VLE academic community.
 - Pastoral support will be provided by a named personal tutor who will remain with them for the duration of their study. Should a student wish to change their personal tutor during their period of study this can be accommodated.
 - The University study skills tutor will be available to support and guide to students for on-going individual and/or small group support on a self-referral basis throughout the year including the summer period.
 - Induction programmes will include Study Skills and IT and the VLE.
 - Each programme of study will have arrangements in place for a programme student representative. This representative will be invited to attend Programme meetings and where appropriate, relevant Institutional Meetings

Equality and Diversity

Glyndŵr University is committed to providing access to all students and promotes equal opportunities in compliance with the Equality Act 2010 legislation. This programme complies fully with the University's policy on Equality and Diversity, ensuring that everyone who has the potential to achieve in higher education is given the chance to do so, irrespective of age, gender, disability, sexuality, race or social background.